

907000-9960	Publication—journal			
907000-9961	Publication—newsletter			
907000-9962	Publication—other			
907000-9969	Publication—equipment			
908000-9970	Operating			
908000-9971	Equipment purchase			
908000-9972	Chapter support			
908000-9973	Affiliation fees and meetings			
908000-9974	Response to curriculum or development of resources			
908000-9975	Projects			
908000-9976	Complimentary memberships			
908000-9978	Scholarships			
908000-9979	Miscellaneous			
909000-9980	Professional Learning/Conference—operating			
909000-9981	Professional Learning/Conference—facilities			
909000-9982	Professional Learning/Conference—catering			
909000-9983	Professional Learning/Conference—printing			
909000-9984	Professional Learning/Conference—promotions			
909000-9985	Professional Learning/Conference—committee costs			
909000-9986	Professional Learning/Conference—entertainment			
909000-9987	Professional Learning/Conference—equipment rental			
909000-9988	Professional Learning/Conference—speakers			
909000-9989	Professional Learning/Conference—start up costs			
909000-9998	Professional Learning/Conference—hold, future conference expenses*			
909000-9999	Professional Learning/Conference—miscellaneous (specify)*			
Total Expenditures		\$	\$	\$

The association presented/will present its 2017-18 Financial Statement (as of June 30, 2017) to its members at its AGM and will publish it for members (state where (e.g., journal, website) and date December, 2018

Consider inflation and GST when calculating proposed expenditures (materials, labour, postage, accommodation and transportation). If your PSA shows a deficit as of June 30, carefully budget to prevent a similar deficit next year. Total expenditures must not exceed total income.

PSA membership fees must be no less than the per capita grant, and subscription fees must be equal to or greater than the sum of the member fee plus the per capita grant. Base the income from fees on projected membership. If higher membership is expected, reflect that expectation in fees, not

as a separate item under other income. NOTE: GST and PST are not applicable and should not be charged on PSA memberships or other revenues. However, GST is applicable and should/will be charged on subscription revenues.

- 901000** Balance on hand (June 30) is from BCTF June 30 closing balance statement.
- 902000** A portion out of surplus earmarked for a specific purpose. The PSA treasurer directs BCTF Accounting to transfer from Income Surplus.
- 904000-9931** BCTF grant figure supplied by BCTF. If your per capita grant is the minimum amount, enter \$5,250 in the right-hand column.
- 904000-9935** Income from grants or contracts for projects, e.g., BCTF PQT grants.
- 905000-9949** Conference income may no longer be estimated as one lump-sum amount in this line item.
- 906000-9952** This is not a cost item for the President. Costs for observers may be entered here.
- 908000-9975** Expenses related to grants or contracted projects.
- 908000-9976** In order to offer complimentary PSA memberships, a PSA must have a specific line item for complimentary memberships in the annual PSA budget that is approved by the PSA's annual general meeting. Special complimentary membership forms must be signed and submitted by the PSA President, and the BCTF will debit this line item for the appropriate membership fee, e.g., active FT/PT BCTF member, student/retiree/TTOC, or subscriber (non-member). BCTF active members who are given complimentary memberships will not count toward the per capita grant in the April 15 count.
- 909000-9998** This line item allows an amount to be held for future conferences.
- 909000-9999** Conference expenses may no longer be estimated as one lump-sum amount in this line item.

90300: This number is high b/c of a workshop series over the summer which has not yet been closed out

9930: The "actual" column is high here because of things being inputted with the wrong code. A large chunk of that should have been coded 9940

9934: This number is lower based on the smaller amount of money that will be held due to Superconference rather than Fall Conference participation. This will be the case for all conference related monies, costs as well as revenues.

9940: This number is lower due to Superconference return being likely less than we would have made on our individual conference

9952: Would like money available to bring guests to PSA council if needed

9954: AGM budget lowered as we are not able to provide food at Super Conference venue

9960/9961: Some costs for this year were accidentally mis-coded for entry; all should have been coded 9960

9974: Increased to meet the needs of the new curriculum roll-out

9975: Would like to increase special project we started working on this past year

9980-9988: All costs lowered to accommodate Super Conference participation and reflect only our Whistler mini-conference

9989: Seed money given to support Super Conference start up costs

9998: I realize this number is large; with the lack of large expenditure for Super Conference, we are in an interesting situation. We cannot quickly and effectively expand our reach and our output without heavily taxing the capacity of our executive and, as it would be for one year only, this seems like a poor decision to make. I will work with our executive at seeing if there are areas we can expand in a sustainable way.