

Minutes for Annual General Meeting
October 25th, 2019
Rick Hansen Secondary School

Executive Attending: Jennie Slack, Adrienne Demers, Ann-Marie Hunter, Kristina Preston, Jeanine Foster, Jeannine Wassen-Lode, Diana Cruchley, Cindy Mantel

Regrets: Ingrid Lucke, Olivera Zmukic, Shirley Huang

1. Call to Order at 3:50pm
2. **Adoption of the agenda**
 1. Moved: Samantha Baker Seconded: Mel Telford. Carried.
3. **Adoption of the Minutes of the 2018 Annual General Meeting**
 1. Moved: Samantha Baker. Seconded: Mel Telford. Carried
4. President's Report
 1. 2019 Fall Conference
 1. No comments. Went well. 50 sessions
 2. New Teachers' Conference
 1. We have tables booked.
 3. Prince George Spring Fling
 1. In the past we have helped to bring speakers to their notice.
 2. We usually have a table.
 4. AnxietyBC working group
 1. Now called AnxietyCanada.
 2. We wanted to help develop focused strategies
 3. Website has changed so we will have to re-align our content with their goals/websites. However, the content is fantastic.
 5. Justice Education
 1. Working on lessons for gr. 5-7, particularly focused on justice in the government.
 2. Easy-to-implement unit files can now be found on the MyPITA website under resources. All aligned under the revised BC curriculum. They facilitate great classroom discussions.
 6. Gabor Maté videos and MyPITA YouTube channel
 1. Has been a past speaker on addiction, trauma, and its effect on children. We were allowed to record his sessions.
 2. Sessions have been posted on MyPITA website.
 7. Whistler Conference
 1. Last year we partnered with the Aboriginal PSA
 2. This year we've partnered with Science PSA & Modern Languages PSA.
 3. We will have Adrienne Gear, 4 Science presenters, and 2 Language Arts presenters.
 4. May 15th, 2020

8. Wiki-page StartUP!
 1. Information has been stored on the MyPITA website, on the "Resources" page.
9. Newsletters and Constant Contact
 1. Sent out 3x a year
 2. Constant Contact: Approx. 1x a month, an email is sent out with basic info (upcoming events, suggestions for lesson plans, collaboration opportunities, etc).
10. Professional Issues Advisory Committee (PIAC)
 1. Advise the BCTF on issues related to the profession, through the lens of our membership and that of other PSAs; membership in the committee is due to having been voted as representative from the Provincial Specialist Association Council.
5. Treasurer's Report
 1. Overview of Proposed Budget and Financial Report
 1. BCTF is in the middle of revising their accounting format.
 2. We are in a healthy place, budget-wise
6. **Adoption of the 2019-2020 Financial report and Proposed Budget approval in principle, based on the results of the BCTF meeting with the president and treasurer.**
 1. Moved: Jennie McKay Seconded: Samantha Baker. Carried.
7. **Motion: That myPITA continue to fund one day a week of release time for the president or designate to look after the ongoing operations for the remainder of the school year and up to June 30, 2020. MyPITA will reimburse the school district for the cost of the one day a week release.**
 1. Moved: Kristina Preston Seconded: Mel Telford. Carried
8. Review of myPITA Goals and Objectives
 1. Possible to add some sort of survey to allow members to provide quick input as to the issues that are relevant to the broad membership. A full membership survey to hear concerns. Surveys have been done on specific issues in the past.
9. **Adoption of the 2019-2020 myPITA Goals and Objectives**
 1. Moved: Mel Telford Seconded: Samantha Baker. Carried.
10. **Motion: To maintain the current membership fee structure:**
 1. **1 year membership: \$25 for BCTF teachers on full time or part time contracts/ \$15 for TTOCs and students/ \$65 for non-BCTF**
 - a. Moved: Mel Telford Seconded: Samantha Baker. Carried.
11. **Motion: That the practice of providing complimentary memberships and conference registrations for conference organizers continue.**
 1. Moved: Ann-Marie Hunter Seconded: Samantha Baker. Carried.

12. Nominations/Elections

Proposed slate: Moved: Elaine Jaltema. **Seconded:** Jennie McKay. Carried.

Position	Candidate and Area of Focus
President	Jennifer Slack (Speaker Wrangler)
Vice-President	Adrienne Demers (Registrar)
Treasurer	Ingrid Lucke
Secretary	Jeanine Foster
Member at Large	Kristina Preston (Graphic Design)
Member at Large	XXXXXXXXXXXXXXXXXX (District and Local Liason)
Member at Large	Diana Cruchley (Newsletter/Speakers Committee)
Member at Large	Ann-Marie Hunter (Sunshine Committee, Proofreader)
Member at Large	Olivera Zmukic (Newsletter Coordinator)
Member at Large	Cindy Mantel (Marketplace)
Member at Large	Jeannine Wassen-Lode (Social media/newsletter reviewer)
Member at Large	Shirley Huang (Membership and Constant Contact)

13. Other Business

14. **Motion to Adjourn @4:35pm**

1. Moved: Samantha Baker. Seconded: Mel Telford. Carried.

**Agenda for Executive Meeting
October 26th, 2019
Rick Hansen Secondary School**

Attending: Jennie Slack, Adrienne Demers, Ann-Marie Hunter, Kristina Preston, Jeanine Foster, Jeannine Wassen-Lode, Cindy Mantel, Olivera Zmukic, Cindy Mantel, Diana Cruchley

Regrets: Shirley Huang, Ingrid Lucke

1. Call to order @ 1:26pm
2. **Adoption of the Agenda**
Moved: Diana Cruchley. Seconded: Olivera Zmukic. Carried.
3. **Approval of Whistler Minutes**
Moved: Diana Cruchley. Seconded: Olivera Zmukic. Carried.
4. Opening Remarks
 - a. Another great conference. Lots of positive comments from evaluations.
5. Round of Appreciation
6. Challenges to be prepared for next time
7. Location of Fall 2020 Conference
 - a. **North Delta** is willing to have us back. (Jeff at N.Delta, Ingrid in the area, Kristina is familiar and able to be the point-person)
8. **Motion: Continue the practice of 1 day's leave per week from Sept to Oct Conference date to prepare for the Fall Conference.**
Moved: Adrienne. Seconded: Cindy Mantel. Carried.
Conference Chair for Fall 2020 - Kristina
9. Whistler 2021
 - a. This year we're going to Whistler Hilton and Adrienne Gear.
 - b. ProD funds are running low for attendees, we should market the Whistler conference early.
 - c. Book Whistler for 2021
10. Justice Institute Translations
 - a. English was proofed, but was expensive due to formatting issues. French proofreading still needs to be done. French proof-reader required.
 - b. Discussion:
 - i. Concerns that if we don't invest in the French formatting looking the same, then it will seem like the French side is less important.
 - ii. For writing, most was done by volunteers, but we spent about \$1100
 - iii. On layout & editing, we spent about \$1800 - for 3 different grades of resource books, 12 trials.
 - iv. Will need formatting plus editing.

v. **Motion: to approve up to \$3000 for editing and layout of the French translations of the Justice Education resource.**

1. Motion: Ann-Marie Hunter. Seconded: Cindy Mantel. Carried.

11. Newsletter

- a. There needs to be the editing step through Olivera (logical, clear with examples, cutting/expanding sections, appeal-factor, test the concepts presented, etc) and then a final proofreading (grammar, punctuation, etc) through Kristina after it's been laid out.
- b. Suggestion: ask presenters at our conferences to write 1-3 short tips/links for our newsletter (possibly in exchange for small "thank you" like \$5 Tims or s).

12. First Aid on site

- a. We had 1 attendee who experienced an injury due to broken bench in the school. He only attended 1 session.
 - i. Will will offer him the choice of either a complimentary registration for MyPITA's Fall Conference 2020 or a refund. (edit: he accepted the refund)
 - ii. Mr. Pickering may have his name with the appropriate paperwork.
- b. Olivera, Kristina, Ingrid have First Aid training that has lapsed.
- c. Suggestion: Olivera will update her training.
- d. **Motion: MyPITA will fund the First Aid training to Standard First Aid for Olivera Zmukic and Ingrid Lucke before Fall Conference 2020.**
 - i. Moved: Jeanine Foster. Seconded: Ann-Marie Hunter. Carried.

13. Other Business

- a. Remuneration of Volunteers
 - i. Concerns with bag stuffing
 - ii. All money is earmarked to benefit those students. Such as spirit wear for those volunteers, provide busing to opportunities.

Motion: to remunerate volunteers, according to our 2016 minutes, to the amounts of \$500 for base services. \$500 for bag stuffing. \$500 for extraordinary service.

Moved: Cindy Mantel. Seconded: Jeanine Wassen-Lode. Carried.

Motion to provide a total of \$200 to Jessie Old Coyote and Tyrone Thomas for providing the Aboriginal welcome at Gary Anaka's session.

Moved: Ann-Marie Hunter. Seconded: Cindy Mantel. Carried.

Motion: to provide a budget of \$350 for tangible introductions & thank you's for the Rick Hansen Secondary staff, as per our 2018 executive meeting.

Moved: Cindy Mantel. Seconded: Olivera Zmukic. Carried.

Motion: to provide \$50 coffee card to office staff for the headache of packages arriving, as per notes from 2018 executive meeting

Moved: Ann-Marie Hunter. Seconded: Diana Cruchley. Carried.

Motion: to budget up to \$1500 per year to rent a small storage locker in Abbotsford to store MyPITA supplies for Conferences.

Moved: Jeannine Wassen-Lode. Seconded: Olivera Zmukic. Carried.

14. Motion to Adjourn @ 4:15pm

Moved: Kristina Preston. Seconded: Diana Cruchley. Carried